

## House and user regulations for the MOC (Enclosure 1)

### I Scope of application

1. These House and User Regulations apply to the Event and Order Center Messe München (MOC), Lilienthalallee 40, 80939 Munich, Germany. The upper storeys of the MOC contain order offices for specialised dealers of the fashion, sport and footwear sector; the ground floor contains an event area with presentation areas and congress rooms as well as a foyer area with service facilities. The operator of the MOC is Messe München GmbH.
2. These House and User Regulations apply to all persons who are on the premises of the MOC, regardless of the reason for their presence.

### II Access to the premises

1. Entry to the order area of the MOC is restricted to specialised salespersons as well as to employees, suppliers and other contracting parties of the tenants of the order offices. Entry to the events area is restricted to persons in possession of a valid entrance ticket or other authorisation (exhibitor's identification, service staff card). Access to the service areas is unrestricted. Persons who are on the premises of the MOC, are there at their own risk; MMG undertakes no liability.
2. MMG is entitled to carry out checks on persons and to eject unauthorised persons from the premises. During events, MMG may prohibit persons from bringing in bags or similar objects should there be an important reason for this. MMG may on any occasion inspect bags, other objects and clothing for the contents of these.
3. A system is in operation for controlling access to the areas of the MOC which are not accessible to the public. Passes for authorised persons (specialised purchasers, exhibitors, stand building personnel, suppliers, day visitors of the tenants) are issued by Central Information. These passes are to be worn visibly.

### III Opening times

#### 1. General opening times

The MOC is open regularly from Monday to Friday from 7.30 a.m. to 6.00 p.m. At times when events are not being held, the MOC remains closed on Saturdays, Sundays and public holidays.

#### 2. Opening times, order offices

As a rule, the order offices of the individual centres are in use from Monday to Friday from 9.00 a.m. to 5.00 p.m. during the respective principal ordering periods; at other times, they are in use on Mondays from 9.00 a.m. to 5.00 p.m. Outside these times, not all order offices are regularly in use. MMG accepts no responsibility as to whether each order office is actually in use at the times indicated above.

### 3. **Opening times, events**

During events, the event area is open at the times announced separately in each case.

## **IV Vehicle traffic**

1. Only with the permission of MMG may delivery vehicles and lorries enter the MOC grounds in order to deliver to tenants and to deliver and take away exhibition goods. Regular suppliers, stand building firms etc. can apply for a long-term entry permit. For delivery transport, the delivery zones are generally to be employed. MMG is entitled to limit the length of stay of deliverers and to demand a money deposit for compliance with the permitted length of stay. If the time limit is exceeded, the deposit is forfeit unless the deliverer is not to blame for exceeding the limit.
2. On the grounds of the MOC, the speed limit of 10 kilometres per hour must not be exceeded.
3. The delivery zones are open to delivery traffic only for loading and unloading. Parking is not permitted in the delivery zones. The delivery zone at the 2nd underground floor is reserved for deliveries to the tenants of the order offices as well as for MMG and its service companies. The delivery zone at the ground floor serves for deliveries for the events.
4. Motor vehicles may be parked only in the underground car park and in other designated car parks. Unlawfully parked motor vehicles will be towed away at the owners' expense.
5. With the exception of hand-operated lifting devices and hand trucks etc., the use of crane and lifting vehicles and fork-lifts etc. anywhere in the MOC grounds is permitted only through the official trade fair freight forwarder.
6. During events, MMG reserves the right to restrict traffic on the MOC grounds to certain times of the day and/or to certain areas of the grounds.
7. Unless these House and User Regulations provide otherwise, the provisions of the StVO (German road traffic act) apply.
8. Persons driving on the grounds do so at their own risk; MMG undertakes no liability.

## **V Security of the building**

1. Technical facilities such as lifts may be used only in accordance with operating instructions; the permitted number of users or rather the permitted load weight must be complied with. Unauthorised persons are not allowed access to technical facilities.
2. Security facilities and equipment, emergency exits and escape routes are to be kept free at all times and may be used only in cases of danger.
3. All persons using the building are to comply with official regulations. This also applies to the observance of fire protection regulations etc.

## **VI General conduct**

1. Children and young people under 14 years may enter the MOC only when accompanied by a parent or guardian.
2. Animals are admitted only with the consent of MMG. If consent is given, the person in charge of the animal is responsible for ensuring that no hazards are caused to MMG or to third parties. Animals must not be let run around freely.

3. Visitors are not allowed to take photographs or to make films, sound or video recordings or drawings in the MOC. MMG can demand that photographic, video, film and drawing equipment be deposited with the porter. Press photographers and television teams as well as photographers working on behalf of exhibitors and tenants can obtain a photo or film permit from MMG.
4. For any commercial activity in the MOC, the prior written agreement of MMG is required. Reasons of security and environmental protection as well as technical and organisational conditions demand that in the events area, the performance of the following services is reserved exclusively for licensed contracting firms of MMG and for MMG itself: catering including cafeteria services; security; cleaning; and the supplying of drinks. MMG reserves the right to extend these areas.
5. The setting up and selling of goods in the common areas is prohibited. MMG may grant exceptional permission for this.
6. Persons must not climb over the fences and must keep off the lawns.
7. Events governed by the law on assemblies and processions (i.e. the law of 15.11.1978 regulating public meetings) and other demonstrations are not permitted in the MOC. For the distribution of printed publications, the prior written agreement of MMG is required.
8. The attaching of advertising stickers and posters and the use of advertising media etc. is not permitted in the MOC or in or at the exhibition halls.
9. The carrying of weapons or of notifiable objects and substances of any kind is prohibited in the MOC. For any exceptions to this provision, the approval of MMG is required.
10. Vehicle repair and maintenance work must not be carried out within the grounds.
11. Any form of pollution or damage to the environment is to be refrained from. Refuse is to be separated into valuable substances and remaining waste and is to be disposed of in the corresponding containers. Refuse must not be brought into the MOC and left there or disposed of in refuse containers there.
12. It is not permitted to stay in the MOC overnight.

## **VII Special provisions**

1. Notwithstanding the provisions of these House and User Regulations, MMG may in particular cases issue further prohibitions or exceptional provisions which can, however, be altered or annulled at any time without a reason being given. In granting exceptional authorisations, MMG may incorporate requisitions and conditions.
2. In the MOC instructions given by the staff of MMG and by the security staff engaged by MMG are to be complied with immediately.
3. On any contravention or infringement of the provisions of these House and User Regulations, MMG is entitled - without prejudice to claims to be derived therefrom - to prohibit the person(s) concerned from entering the MOC in the future. Furthermore, persons can be refused entry to the MOC, if there are clear indications of an infringement of statutory regulations, actions liable to prosecution or regulatory offences, infringements of the provisions of these House and User Regulations or other violations of the domiciliary rights of MMG or if any such infringement is likely to take place.

Munich, July 2022

MESSE MÜNCHEN GMBH